

BUDGET COMMISSION

The Geauga County Budget Commission met in special session on Wednesday, November 18, 2020 at 2:00 p.m. in the Auditor's Conference Room at 215 Main Street, Chardon, Ohio.

Present: Geauga County Auditor Charles E. Walder, Geauga County Prosecutor James Flaiz, and Deputy Treasurer Donna Borsi representing Geauga County Treasurer C. P. Hitchcock, Chief Compliance Officer & Administrator, Kate Jacob McClain via WebEx.

Also Present: Deputy Auditor Tammy Most and Deputy Auditor Kristen Sinatra

**Special Meeting was advertised: Certify Revenue
Regular Business**

2020 Amendments**Chardon City – Amendment #6**

Motion by Charles E Walder, seconded by James Flaiz, to amend the City of Chardon Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

General Fund Revenue

Increase Fund 111: Municipal Income Tax 500,000.00 from 5,565,600.00 to 6,065,600.00
111: General Fund Other 102,000.00 from 1,315,018.00 to 1,417,018.00
-Net adjustment \$602,000.00

Special Revenue Fund

Decrease Court Computer Projects (244) Fund other source revenue (25,000.00) from 96,550.00 to 71,550.00
Decrease Special Projects (246) Fund other source revenue (10,000.00) from 210,000.00 to 200,000.00
Decrease Probation Services (248) Fund other source revenue (5,000.00) from 290,100.00 to 285,100.00
Increase LCRF Coronavirus Relief (290) Fund other source revenue 185,908.41 from 92,964.57 to 278,872.98
-Net adjustment \$145,908.41

Capital Project Revenue Fund

Increase General Capital Project Fund (452) other source revenue 27,800.00 from 2,215,460.00 to 2,243,260.00

Enterprise Revenue Fund

Increase Water Operating (560) Fund other source revenue 50,000.00 from 918,140.00 to 968,140.00
Increase Sewer Operating (570) Fund other source revenue 75,000.00 from 1,213,673.00 to 1,288,673.00
-Net adjustment \$125,000.00

New General Fund Revenue Total:	\$ 9,672,025.66
New Special Revenue Fund Total:	7,749,389.79
New Capital Project Fund Total:	3,859,630.64
New Enterprise Fund Total:	5,811,000.60

New Total 2020 Certificate: \$ 27,674,853.98

Voice vote: Three ayes. Motion carried.

Newbury Township – Amendment #4

Motion by James Flaiz, seconded by Donna Borsi, to amend the Newbury Township Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

General Fund

Increase tax revenue 9,539.41 from 124,657.00 to 134,196.41

Decrease Other - other source revenue (5,501.17) from 127,700.00 to 122,198.83

Net Adjustment: \$4,038.24

Special Revenue Fund

Increase Gas Tax Fund other source revenue 46,500.00 from 99,000.00 to 145,500.00

Increase Road & Bridge Fund tax revenue 4,082.50 from 249,313.00 to 253,395.50

Increase Road & Bridge other source revenue 1,995.83 from 33,355.00 to 35,350.83

Increase Cemetery Fund other source revenue 11,500 from 6,000.00 to 17,500.

Increase Fire Levy Fund tax 3,779.48 from 239,548.00 to 243,327.48

Increase Fire Levy other source revenue 4,558.26 from 32,048.00 to 36,606.26

Increase Road Improvement Fund tax 9,945.29 from 597,444 to 607,389.29

Increase Road Improvement other source revenue 36,966.79 from 79,930.00 to 116,896.79

Increase Permissive MVL Fund other source revenue 5,000.00 from 14,400.00 to 19,400.00

Increase LCRF Coronavirus Relief (2273) Fund other source revenue 232,596.75 from 65,227.10 to 297,823.85 [32,613.55+199,818.20+165.00=232,596.75]

Net Adjustment: \$356,924.90

New General Fund Total: \$ 756,283.37

New Special Revenue Fund Total: \$ 2,645,642.22

New Total 2020 Certificate: \$ 3,411,683.84

Voice vote: Three ayes. Motion carried.

Chester Township – Amendment #5

Motion by Donna Borsi, seconded by Charles E Walder, to amend the Chester Township Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase LCRF Fund other source revenue –[interest income]- 359.30 from 525,932.00 to 526,291.30

New Special Revenue Fund Total: \$ 9,867,637.18

New Total 2020 Certificate: \$11,447,239.52

Voice vote: Three ayes. Motion carried.

Munson Township – Amendment #7

Motion by Charles E. Walder, seconded by James Flaiz, to amend the Munson Township Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase LCRF Fund (2272) other source revenue – interest income- 114.65 from 350,553.36 to 350,668.01

Increase HHS CARES Act Fund (2903) other source revenue – interest income- 2.55 from 7,593.84 to 7,596.39

New Special Revenue Fund Total: \$ 3,747,584.69

New Total 2020 Certificate: \$ 4,590,737.78

Voice vote: Three ayes. Motion carried.

Thompson Township – Amendment #8

Motion by James Flaiz, seconded by Donna Borsi, to amend the Thompson Township Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase the Police Fund Other -other source revenue 10,000.00 from 800.00 to 10,800.00

New Special Revenue Fund Total: \$ 1,422,341.70

New Total 2020 Certificate: \$ 1,835,504.69

Voice vote: Three ayes. Motion carried.

Thompson Township Park 511– Amendment #3

Motion by Donna Borsi, seconded by Charles E Walder, to amend the Thompson Township Park Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase the CRF sub-grant Fund-other source revenue 16,285.00 from 0.00 to 16,285.00

New Special Revenue Fund Total: \$ 16,285.00

New Total 2020 Certificate: \$ 86,987.58

Voice vote: Three ayes. Motion carried.

Middlefield Village– Amendment #4

Motion by Charles E. Walder, seconded by James Flaiz, to amend the Middlefield Village Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase the LCRF Fund -other source revenue 118,099.88 from 41,606.75 to 159,706.63

New Special Revenue Fund Total: \$ 6,169,670.20

New Total 2020 Certificate: \$ 14,405,397.51

Voice vote: Three ayes. Motion carried.

Hambden Township – Amendment #6

Motion by James Flaiz, seconded by Donna Borsi, to amend the Hambden Township Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

Special Revenue Fund

Increase the LCRF Fund -other source revenue 79.71 from 256,733.58 to 256,813.29

New Special Revenue Fund Total: \$ 2,903,584.18

New Total 2020 Certificate: \$ 3,835,500.29

Voice vote: Three ayes. Motion carried.

General Discussion:

Geauga Park District –

Auditor Walder shared a communication issued by representatives from the Geauga Park District. The communication stated that donations from October 2020 going back to December 2012 were receipted and approved by court judgment entry; inclusive of the identified 2020 donations as previously requested by the Budget Commission. Based on this action, the donations are now considered lawful funds for expenditure. Therefore, lawful certified funds are available to support the tabled appropriation measures.

Tabled Appropriation Measures from 10/19/2020 (tabled again 11/2/2020) & Appropriation measures from 11/16/2020 - Geauga Park District

Motion by Donna Borsi, seconded Charles E. Walder, to accept the Appropriation Transfer of funds which were tabled:

Tabled Appropriations from 10/19/2020
Fund 6017

From: Naturalist Contract Serv	\$(3,000.00)	
Operations-Materials	(25,000.00)	
		\$(28,000.00)
To: Naturalist Equip	\$ 3,000.00	
Admin Equipment	25,000.00	
		\$ 28,000.00

Fund 6015

From: Project Contracts	\$(50,000.00)
To: Contract Services	\$ 50,000.00

Total Appropriations: Remain Unchanged

Tabled Appropriations from 11/16/2020

Fund 6017

From: Operations-Hospitalization	\$(39,150.00)
To: Admin Salaries	\$ 5,200.00
Admin Medicare	75.00
Admin OPERS	750.00
IT Salaries	4,300.00
IT Medicare	50.00
IT OPERS	1,000.00
Marketing Salaries	5,200.00
Marketing Medicare	100.00
Marketing OPERS	1,000.00
Planning/NRM Salaries	8,500.00
Planning/NRM Medicare	75.00
Planning/NRM OPERS	1,300.00
Rangers Salaries	8,500.00
Rangers Medicare	100.00
Ranger OPERS	3,000.00
	<u>\$ 39,150.00</u>

Total Appropriations: Remain Unchanged

Voice vote: Three ayes. Motion carried.

General Discussion – Cont.

The Budget Commission plans to acknowledge the correspondence from the Geauga Park District via letter which will underscore that going forward a court documented judgment entry along with supporting documents (board minutes, email exchanges etc.) will be required prior to certification of donation monies.

Send Letter to Geauga Park District

Motion by James Flaiz, seconded Charles E. Walder, to prepare and send letter of understanding to the Geauga Park District with regard to certification of donations.

Voice vote: Three ayes. Motion carried.

General Discussion – Cont.

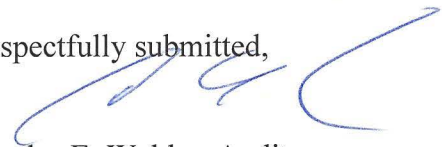
Update on Russell Park 1545- all records have been sent.

Geauga County (Boards and Taxing Districts) has encumbered all Phase I CARES Act monies as of today 11-18-2020.

Subgrant agreement for use by local taxing districts is in process of being updated by the Prosecutor's office. Previous sample on the Auditor's website will be replaced with new sample agreement.

Being no further business to conduct, Donna Borsi moved to adjourn the November 18, 2020 regular meeting at 2:46 p.m.

Respectfully submitted,



Charles E. Walder, Auditor
Secretary/Budget Commission

